

# Hardwick Primary School



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Headteacher Mr Peter Dewhurst BEd Hons NPQH

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Dear Parent

## Internet Permission Form

As part of the school's Information and Communication Technology (ICT) programme we offer pupils supervised access to the Internet. Access to the Internet enables pupils to explore thousands of libraries, databases and a wide range of resources.

We are fortunate that as a Suffolk County Council school we are provided with a high level security filter through E2bn broadband. E2bn is a secure network for Suffolk schools only. However, whilst our aim for Internet use is to further educational goals and objectives, parents should be aware that pupils may find ways to access other materials as well.

We believe that the benefits to pupils from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages but we respect each family's right to decide whether or not to allow access.

During school, teachers will guide pupils towards appropriate materials as set out in the school policy. Outside of school, families bear the same responsibility for such guidance as they exercise with information sources such as television, telephones, movies, radio and other potentially offensive material.

Therefore, before your child is allowed to use the Internet, we would be grateful if you could read the guidance overleaf and then complete and return the permission form attached.

Yours sincerely

P Dewhurst  
Headteacher

## **Pupil guidelines for Internet use**

Pupils are responsible for good behaviour on the Internet just as they are in a classroom or a school corridor. General school rules apply.

The Internet is provided for pupils to conduct research and communicate with others. Parents' permission is required. Remember that access is a privilege, not a right and that access requires responsibility.

Individual users of the Internet are responsible for their behaviour and communications over the network.

It is presumed that users will comply with school standards and will honour the agreements they have signed.

Staff reserve the right to review files and communications to ensure that users are using the system responsibly.

Users should not expect that files stored on servers or disks will always be private.

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## **The following are not permitted**

1. Sending or displaying offensive messages or pictures
2. Using obscene language
3. Harassing, insulting misleading or attacking others
4. Damaging computers, computer systems or computer networks
5. Violating copyright laws
6. Using others' passwords
7. Trespassing in others folders, work or files. Intentionally wasting limited resources

## **Sanctions**

1. Violations of the above rules will result in a temporary or permanent ban on Internet use.
2. Additional disciplinary action may be added in line with existing practice on inappropriate language or behaviour.
3. When applicable, police or local authorities may be involved.

## **House Rules**

Never tell anyone you meet on the Internet your home address, your telephone number or your school's name, unless given specific permission.

Never send anyone your picture or bank details, or anything else, without first checking with your parent or carer.

Never give your password to anyone, even your best friend.

Never arrange to meet anyone in person without first agreeing it with your parents or carer, and get them to come along to the first meeting, which should always be in a public place.

Never respond to nasty, suggestive or rude emails or postings in user groups.

Always tell your parent or carer if you see bad language or distasteful pictures while on line.

Always be yourself and do not pretend to be anyone or anything you are not.

Always remember if someone makes you an offer which seems too good to be true, it probably is.

## Internet Permission Form

Pupil \_\_\_\_\_

As the parent or legal guardian of the pupil above, I grant permission for my son/ daughter to use electronic mail and the Internet.

I understand that pupils may be held accountable for their own actions. I also understand that some materials on the Internet may be objectionable and I accept responsibility for setting standards for my daughter or son to follow when selecting, sharing and exploring information and media.

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

***Please complete and return this form to the school.***